# Chapter Achievement Program

## I. Administration

### A. Training

1. The Chapter Officer Training Day was attended by ____% of our officers.
   - 50%-69% 10 points
   - 70%-89% 20 points
   - 90% and up 30 points ______ (30)

2. The Lodge Leadership Development was attended by ____% of our eligible officers and advisers.
   - 25%-74% 5 points
   - 75% and up 20 points ______ (20)

### B. Planning Meetings

1. Our chapter held regular Key Three meetings.
   - No (less than 4) 0 points
   - Yes (4 or more) 5 points ______ (5)

2. Our chapter held regular officers' meetings.
   - No (less than 6) 0 points
   - Yes (6 or more) 5 points ______ (5)

### C. Newsletters

1. Our chapter published and mailed a newsletter ____ times to all current chapter members this year.
   - 4 times 5 points
   - 6 times 10 points ______ (10)

### D. Plan Book

1. Our chapter published and distributed a Chapter Plan Book containing goals, objectives, a chapter officer and adviser phone roster, officer responsibilities, a chapter history, a budget, the Lodge Rules, and an event calendar by ____________.
   - January/February 10 points
   - March/April 5 points
   - No book 0 points ______ (10)

**Subtotal: ______ out of a possible 80 points**

## II. Induction

### A. Ceremonies

1. Our teams were trained to present ceremonies in an effective and impressive manner.
   - One team was trained 3 points
   - Two teams trained 6 points
   - Three teams trained 10 points ______ (10)

2. Our chapter conducts the Ordeal Ceremony in such a way that there are no more than 50 candidates per ceremony.
   - No 0 points
   - Yes 5 points ______ (5)

3. Our chapter publicly recognizes candidates by a Call-Out ceremony.
   - No 0 points
   - Yes 5 points ______ (5)

### B. Administration

1. Our Ordealmaster has been trained and certified by this year's Lodge Executive Vice-Chief.
   - No 0 points
   - Yes 10 points ______ (10)

2. Our chapter uses and enforces the Ten Induction Principles.
   - No 0 points
   - Yes 10 points ______ (10)

3. Our chapter follows all lodge guidelines as outlined in the *Lodge Inductions Handbook*.
   - No 0 points
   - Yes 10 points ______ (10)

**Subtotal: ______ points out of a possible 50 points.**
III. Service

A. Projects
1. Our chapter completed _____ chapter service projects this year.
   a. 1-2 5 points
   b. 3-4 10 points
   c. 5 and up 15 points
2. Our chapter's dance team completed _____ performances this year.
(1 point per performance — up to ten points)
   _____ (10)

B. Staff support
1. Our chapter provided youth staff for any district level Cub or Webelos event.
   a. No 0 points
   b. Yes 5 points
2. Our chapter provided youth staff for the district Camp-O-Ree.
   a. No 0 points
   b. Yes 5 points
3. Our chapter supported any council service project this year (for example, Scouting for Food) by providing staff.
   a. No 0 points
   b. Yes 5 points
4. Our chapter actively supports the Scout-O-Rama.
   a. No 0 points
   b. Yes 5 points

Subtotal: _____ points out of a possible 45

IV. Program Participation

A. Lodge Events
1. The Lodge Pow Wow was attended by _____ % of our membership.
   a. 25%-44% 5 points
   b. 45%-74% 10 points
   c. 75% and up 15 points
2. The Lodge Service Project was attended by _____ % of our membership.
   a. 5%-10% 4 points
   b. 11%-20% 7 points
   c. 21% and up 10 points
3. The Lodge Banquet was attended by _____% of our membership.
   a. 10%-19% 4 points
   b. 20%-34% 7 points
   c. 35% and up 10 points
4. Our chapter recruited at least one youth member to actively participate in the Lodge Trade-O-Ree Committee.
   a. No 0 points
   b. Yes 5 points

B. Section Events
1. The Section Conclave was attended by _____ % of our membership.
   a. 10%-19% 5 points
   b. 20%-39% 10 points
   c. 40% and up 15 points

C. National Events
1. Our chapter was represented at the last national event by at least one youth member.
   a. No 0 points
   b. Yes 5 points

Subtotal: _____ points out of a possible 45

Total: ______________ points out of a possible 235

Bonus Points
- All year-end paperwork turned in by the scheduled time at CAP with all required signatures: 15 Points
- Reports and paperwork turned in on time: 50% - 5 Points 75% - 10 Points 100% - 15 Points
- Ordeal Report (including Service Report) turned in 1st LEC after Ordeal: 10 points
- Quality of the CAP presentation (Board Use Only): 30 Points

Total Bonus Points: ________________

CAP TOTAL: ________________

Chapter Chief Signature  Chapter Adviser Signature

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